

## **LONDON BOROUGH OF HAVERING - PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN**

Where the Leader of the Council, the Cabinet, an individual Cabinet Member or an Officer intend to make a key decision, the Council is required to give a minimum of 28 clear days public notice.

The Council's Constitution, in accordance with the relevant legislation, defines a key decision an Executive decision which is likely

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, "significant" is defined as expenditure or savings

(a) In excess of £500,000

(b) In excess of 10% of the gross controllable composite budget at Head of Service/ Assistant Chief Executive level (subject to a minimum value of £250,000) whether relating to revenue expenditure/savings or capital expenditure

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

### **Private meetings**

A decision-making body may only hold a meeting in private if a minimum of 28 clear days public notice has been given.

As it is probable that some of the business at any of the meetings listed above that have yet to be held will include some business that will need to be transacted in private, notice is hereby given that it may be necessary to exclude the press and public from part of each meeting listed, due to the likelihood that, if members of the press or public were present during an item of business, confidential or exempt information would be disclosed to them.

A statement of reasons for the meeting to be held in private will given in each case with reference to the definitions of confidential and exempt information below will be published at least 5 clear days before a private meeting and available for inspection on the Council's website.

A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

'Confidential information' means information provided to the Council by a Government Department on terms (however expressed) which forbid the disclosure of the information to the public or information the disclosure of which to the public is prohibited by or under any enactment of a court.

'Exempt information' comprises the descriptions of information specified in Paragraphs 1-7 of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Information falling within the above categories is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If you wish to make any representations as to why the proposed private meeting should be held in public please write to contact the Proper Officer who is Andrew Beesley, Committee Administration Manager, Town Hall, Main Road, Romford. RM1 3BD, or email [andrew.beesley@onesource.co.uk](mailto:andrew.beesley@onesource.co.uk)

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	Implementation of Phase 4 Expansion Programme - Expansion of Bower Park Academy - Decision to proceed The Director of Children's Services will be asked to implement the expansion proposal of Bower Park Academy from 6 forms of entry to 7 forms of entry.	Cabinet Member for Education, Children & Families	Not before June	Members, Children Services, Corporate Finance, Equalities & Diversity and Legal Services will all be consulted.	Pooneeta Mahadeo School Organisation Manager pooneeta.mahadeo@haverling.gov.uk	Document To Follow
	Award of Contract for the Monitoring, Maintenance and Repairs to Water Systems in Buildings The Director will be asked to make the award of contract.	Director Children's Services	Not before July	All relevant Members, officers and business partners will be consulted.	Andy Skeggs Head of Technical Services andy.skeggs@haverling.gov.uk Tel: 01708 433600	Document To Follow
	Option to purchase Hornchurch Police Station and the Retention of Police Services Cabinet will be asked to approve, in-principle, the	Leader of the Council	Not before July	All relevant Members, officers and business partners will be consulted.	Garry Green Property Strategy Manager garry.green@haverling.gov.uk Tel: 01708 432566	

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	acquisition of the Hornchurch Police Station and an increase in the approved Capital Programme to fund the purchase together with the retention of Police Services.					
	2 Year Extension of the Voids Contract The Cabinet member for Housing will be asked to agree for the Housing Services Voids Contract to be extended for a further 2 year period.	Director of Housing	Not before July	All relevant Members, officers, stakeholders and business partners will be consulted.	Ian Brady Property & Land Services Manager ian.brady@haverling.gov.uk	Document To Follow 42 2 Year Extension of the Void Contract
	Capital Budget Proposal for Street Lighting upgrades using Salix and Business Risk Reserve Funding The Director will be asked to approve:  1. That £0.450m of the existing Salix Recycling fund is committed to upgrade	Statutory Section 151 Officer Finance	Not before July	All relevant Members, officers and business partners will be consulted.		

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	<p>the existing street lanterns to LED.</p> <p>2. That £0.346m of existing Business Risk Reserve funding is committed to also upgrade street lanterns to LED.</p>					
	<p>Housing Estates Improvement Programme</p> <p>Cabinet will be asked to approve the proposals for expenditure of the £10M budget allocated for Estate Improvements; the proposed locations and broad scope of works</p>	Cabinet	July	All relevant members, officers and business partners will be consulted.	<p>Mark Howard</p> <p>mark.howard@haverling.gov.uk</p>	Document To Follow
	<p>Site Specific Allocations Development plan Document</p> <p>Cabinet will be asked to approve the preparation of a new draft Site Specific</p>	Cabinet	July	All relevant Members, officers and business partners will be consulted.	<p>Tim Solomon</p> <p>Planner</p>	Document To Follow

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	Allocations Development plan Document including the initial stage of public consultation.					
	<b>LOCAL DEVELOPMENT SCHEME 2019-2021</b> Cabinet will be asked to: <ul style="list-style-type: none"> <li>• Approve the adoption of the Local development Scheme which is to have effect from 1<sup>st</sup> July, 2019, and to</li> <li>• Delegate authority to the assistant Director of Planning following consultation with the Leader of the Council to make and approve any final changes to the wording and content of the Local development scheme and to publish the Local development</li> </ul>	Cabinet	July	All relevant Members, officers and business partners will be consulted.	Suzanne Lansley suzanne.lansley@havering.gov.uk	Document To Follow

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	Scheme on the Council's website.					
	Havering Community Infrastructure Levy - Adoption Cabinet to approve and recommend to Council that the Havering Community Infrastructure Levy be adopted	Cabinet	July	All relevant officers, Members and business partners will be consulted.	Martyn Thomas Development and Transport Planning Group Manager martyn.thomas@haverling.gov.uk Tel: 01708 432845	Document To Follow
	Award of contract for the construction of a building at Nelmes Primary School for an Alternative Resource Provision. The Director will be asked to award the contract for an Alternative Resource Provision.	Director Children's Services	Not before July	All relevant Members, officers and business partners will be consulted.	Andy Skeggs Head of Technical Services andy.skeggs@haverling.gov.uk Tel: 01708 433600	Document To Follow
	Mental Health Section 75 Agreement between LBH and NELFT To ratify and agree the MH Section 75 Agreement between LBH and NELFT	Director of Adult Social Care and Health	Not before July	All relevant Members, officers and business partners will be consulted.		Document To Follow

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	Deed of variation of the partnering agreement pursuant to Section 75 of the National Health Service Act 2006 to deliver a Joint Assessment and Discharge Integrated Service Cabinet will be asked to approve the Deed of variation for the partnering agreement pursuant to Joint Assessment and Discharge Integrated Service Section 75 agreement.	Cabinet Member for Health and Adult Care Services	Not before July	All relevant officers, members, stakeholders and and business partners will be consulted.	Samantha Saunders sam.saunders@haverling.gov.uk	Document To Follow
	Approval to bring forward the North West Romford Development. Cabinet will be asked to agree to commence a programme of work to bring forward a development proposal at the North West of Romford. The proposal will be the subject of subsequent reports to Cabinet.	Cabinet	August	All relevant Members officers and business partners will be consulted.	Kevin Hazlewood (Acting) Assistant Director of Housing kevin.hazlewood@haverling.gov.uk	Document To Follow

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	Making of the Compulsory Purchase Order - Waterloo Estate Cabinet will be asked to approve the making the Compulsory Purchase Order in respect of the Waterloo Estate.	Cabinet	August	All relevant Members, officers, stakeholders and business partners will be consulted.	Lauren Sinclair  Lauren.Sinclair@havering.gov.uk	Document To Follow
	Smart Working Programme Cabinet will be asked: <ul style="list-style-type: none"> <li>To agree in principle the adoption of the Smart Working programme</li> <li>To recommend to Council to approve additional capital funding profiled across the 19/20 and 20/21 financial years, to deliver all elements of the programme</li> <li>To approve that relevant procurement processes can be initiated to undertake</li> </ul>	Cabinet	August	All relevant Members, officers and business partners will be consulted.	Mark Butler  mark.butler@onesource.co.uk Tel: 01708 432947	Document To Follow



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	the related reconfiguration and refurbishment works supporting the Smart Working Programme					
	Making of the Compulsory Purchase Order (CPO) - Napier and New Plymouth House Cabinet will be asked to approval the CPO.	Cabinet	August	All officers, Members and business partners will be consulted.	Lauren Sinclair  Lauren.Sinclair@haverling.gov.uk	
	Making of the Compulsory Purchasing Order - NW Romford Regeneration Cabinet will be asked to approve the making of the Compulsory Purchase Order in relation to NW Romford Regeneration	Cabinet	August	All relevant officers, Members and business partners will be consulted.	Lauren Sinclair  Lauren.Sinclair@haverling.gov.uk	
	Approval to Develop Three New Build Supported Housing Schemes	Cabinet	August	The following will be consulted:	David Mitchell  david.mitchell@haverling.gov.uk	Document To Follow

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	Cabinet approval for capital expenditure to develop three new build supported housing schemes and delegated authorities for the commencement of procurement exercises and award of support service contracts			Operational teams across Adults and Children's social care Supported Housing Programme Board members Young people who have experienced care services Adults who have experienced supported housing services Existing service providers, together with all relevant Members, officers and business partners.		
	Update to Phase 4 and Phase 5 School Expansion Programme Outline Proposals will be given to to address Early Years, Primary, Secondary and SEN rising rolls – Update to Phase 4 and Phase 5 expansion Programme. Cabinet will be asked to approve the Phase 5 Expansion Programme.	Cabinet	August	All relevant members, officers, stakeholders and business partners will be consulted	Pooneeta Mahadeo School Organisation Manager pooneeta.mahadeo@haverling.gov.uk	Document To Follow

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	<p>Public Realm Transformation Cabinet will be asked to:</p> <ul style="list-style-type: none"> <li>• Approve the business case for the transformation and future delivery of Public Realm Services to meet Council priorities and the optimum delivery options</li> <li>• Note the procurement options; and</li> <li>• Note the project risks.</li> </ul>	Cabinet	August	<p>Businesses Partners, senior managers and service providers will be consulted initially. Trade Unions and staff have been kept informed of the programme, and will be formally consulted if the Cabinet recommendation is agreed, as will LBH's Environment Overview &amp; Scrutiny Sub-Committee, Mayor of London, East London Waste Authority, Housing leaseholders and tenants, special interest groups (i.e. Friends Groups) and existing contactors. Focus groups (residents) to consider service provision will also be held.</p> <p>Different forms of consultation will be undertaken to ensure the most appropriate mechanism for engagement.</p>	<p>Paul Ellis paul.ellis@haverling.gov.uk</p>	Document To Follow

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				For Trade Unions and staff this will include meetings and reports, and one to ones where appropriate. For other consultees focus groups, letters/notifications/invitation to comment and meetings will be held. For leaseholders open day session(s) will be held too. A communications and consultation plan will be developed to ensure all stakeholders are engaged effectively.		
	Asset Management Strategy and Plan 2019-2022 Cabinet will be asked to approve the Council's Asset Management Strategy and Plan 2018-2022.	Cabinet	August	All relevant members, officers and business partners will be consulted.	Sarah Chaudrhy Asset Managment Director sara.chaudrhy@onesource.co.uk	Document To Follow
	Statement of Gambling Policy 2019-2022 Consultation Cabinet will be asked to consult ion a revised	Cabinet	August	All relevant members, officers and business partners will be consulted.	Louise Watkinson  louise.watkinson@havering.gov.uk	Document To Follow

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	Statement of Gambling Policy to meet our statutory obligations to review the document every three years.					
	Extension of the Stop Smoking Service for Pregnant Women The Director of Public Health will be asked to extend the contract for a period of five years.	Director of Public Health (Interim)	Not before August	All relevant Members, officers and business partners will be consulted.	Paul Burgin	Document To Follow
	Strategic Investment Pot (SIP): Local London Partnership Investment in Fibre To agree to expenditure of the Strategic Investment Pot funding to invest in greater digital connectivity in Rainham.	Statutory Section 151 Officer Finance	Not before September	All relevant members, officers and business partners will be consulted together with, other local authorities that comprise membership of the Local London Partnership and Haringey, London Riverside Business Improvement District and Openreach.	Daniel Moore Economic Development daniel.moore@haverling.gov.uk	Document To Follow
	Mercury Land Holdings Annual Business Plan Cabinet will be asked to approve the Mercury Land	Cabinet	September	All relevant Members, officers and business partners will be consulted.		Document To Follow

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	Holdings Business Plan and Supplementary Project Business Cases as required.					
	PARKS BYELAWS	Cabinet	September			
	Beam Parkway - Award of Contract Cabinet will be asked to approve the award of contract to the selected contractor following a restricted OJEU tender process.	Cabinet	October			Document To Follow
	Havering and Wates Regeneration LLP Business Plan and Budget 2020-2021 Cabinet will be asked to approve The Havering and Wates Regeneration Joint Venture Business Plan and Budget.	Cabinet	November	All Members, officers, stakeholders and business partners will be consulted.	Neil Stubbings Regeneration Programme Director neil.stubbings@haverling.gov.uk	Document To Follow

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